



RENEWAL FEES & CONTINUING EDUCATION CREDITS DUE BY FEBRUARY 29, 2012

All resident licensees are required to renew by February 29, 2012. **Renewal fees must be paid online at:**

www.nipr.com

Penalties and Administrative Fines will be assessed if the renewal fees are not paid on time. *Title 18 Del. C. §1707(g)*. Renewals paid after March 1, 2012 will be charged double the renewal fee.

Cancellation of License: If you choose not to renew your license you **must advise** the Department in writing prior to the renewal due date of February 29, 2012. Otherwise, you may be subject to **Administrative Fines**. Please **fax** cancellation requests to 302-736-7906.

Address Changes: All address changes may be made on-line at: www.nipr.com

The license will not be reissued upon renewal. You may verify license status and print a copy of the license at:

<http://delawareinsurance.gov/departments/licensing/licensing.shtml>

Continuing Education Transcript Information may be viewed at:

<http://delawareinsurance.gov/departments/licensing/licensing.shtml>

****If you feel that the transcript report is incorrect, we will make corrections upon proof of completion of approved courses. Fax the information to 302-736-7906. In the event that your General Target is incorrect, please provide the Department with proof of having held a license more than 25 years, and/or proof of holding an approved professional designation.

Note: If a Producer holds the Health Line of Authority and solicits Long Term Care policies, the Producer must complete at least three (3) hours of training in Delaware Long Term Care insurance that consists of product knowledge, laws, rules and regulations. The three Long Term Care Credits are applied towards the General Credit requirement.

Note: Any resident licensee who is authorized to write homeowners or personal lines coverage shall be required to complete a two (2) hour continuing education course related to flood insurance and the National Flood Insurance Program. The two Flood Credits are applied towards the General Credit requirement.

*Please note: The license will not be renewed unless the renewal fee is received and **all** Continuing Education Credits have been met.*