



MEMORANDUM

TO: All Reinsurance Intermediaries
Licensed in the State of Delaware

FROM: Antoinette Handy
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RE: License Renewal

DATE: January 8, 2010

Reinsurance Intermediaries licensed in the State of Delaware are required to annually renew its license and pay a fee in the amount of \$50.00. Please complete and return on or before March 1st, the attached "Reinsurance Intermediary Broker/Manager Annual Renewal Form", along with a check in the amount of \$50.00 made payable to the Delaware Department of Insurance.

Beginning January 2011, the renewal information will only be available by accessing the Department's website: www.delawareinsurance.gov.

/AH
Attachment